

FALL-HAMILTON FAMILY RESOURCE CENTER: 2007–2008 ACTION PLAN
PRIORITY OUTCOME: CHILDREN ARE SUCCEEDING IN SCHOOL and FAMILIES AND CHILDREN ARE SAFE

FRC Milestone: Who will do what and in what timeframe (which quarter)?	July-Sept. (Qtr. 1) Projections	Oct. –Dec. (Qtr. 2) Projections	Jan-March (Qtr. 3) Projections	April-June (Qtr. 4) Projections
<p>The FRC will inform families about FRC partners' services and the referral process.</p>	<p>FRC will:</p> <ul style="list-style-type: none"> ▪ Greet and speak with parents individually about the FRC on the first day of school, at the traditional coffee ▪ Send FRC Brochures home with students during the 3rd week of school ▪ Place brochures and business cards in school ofc. ▪ Maintain information table outside of office for parents. ▪ Speak at grade level parent meetings held during the first month of school ▪ With partners host booth, with information about the FRC and partners at School Open House in September 	<p>FRC will:</p> <ul style="list-style-type: none"> ▪ Inform and provide information at School Parent Meeting ▪ Send home “FRC Family Newsletter” and School Volunteer Sign-Up forms ▪ Have Director speak at PTO Meeting informing families of its work ▪ Promote FRC, school activities, partner services and events, within the community through community wide newsletter 	<p>FRC will:</p> <ul style="list-style-type: none"> ▪ Inform and provide information at School Parent Meeting ▪ Send home with students “FRC Family Newsletter” ▪ Host booth, with information about the FRC and Partners at Family Reading night in March ▪ Promote FRC, school activities, partner services and events, within the community through community wide newsletter 	<p>FRC will:</p> <ul style="list-style-type: none"> ▪ Inform and provide information at School Parent Meeting ▪ Send home with students “FRC Family Newsletter” ▪ Promote FRC, school activities, partner services and events, within the community through community wide newsletter
<p>The FRC will engage families in school activities.</p>	<p>FRC will:</p> <ul style="list-style-type: none"> ▪ Host information and training session for families of children with IEP, Mental Health and behavior issues ▪ Promote PTO Meetings and parents meetings ▪ Promote participation in Girl Scouts 	<p>FRC will:</p> <ul style="list-style-type: none"> ▪ Host Open House during school wide Parent Teacher Conference Day in October to recruit 2 new Advisory Council (AC) Members ▪ Host town hall meeting for families of children with IEP, Mental Health and behavior issues ▪ Promote PTO meetings and parents meetings. ▪ Promote participation in Girl Scouts 	<p>FRC will:</p> <ul style="list-style-type: none"> ▪ Put up signs and send home flyer urging parents to attend Family Reading Night ▪ Provide 4 door prizes (books) for Family Reading night in March ▪ Promote PTO Meetings and parents meetings ▪ Promote participation in Basketball League ▪ Promote participation in Girl Scouts 	<p>FRC will:</p> <ul style="list-style-type: none"> ▪ Host transition meeting for families of 3rd and 4th grade children with IEP, Mental Health and behavior issues ▪ Host “Relative Care Givers” Meeting for relatives rearing students ▪ Host “Parent Only Booth” during Field Day ▪ Promote PTO Meetings and parents meetings ▪ Promote participation in Girl Scouts

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The FRC will engage families in school activities.	FRC will: <ul style="list-style-type: none"> ▪ Host information and training session for families of children with IEP, Mental Health and behavior issues ▪ Promote PTO Meetings and parents meetings ▪ Promote participation in Girl Scouts 	FRC will: <ul style="list-style-type: none"> ▪ Host Open House at school wide Parent/Teacher Conference Day in October to recruit 2 new AC members ▪ Host town hall meeting for families of children with IEP, Mental Health and behavior issues ▪ Promote PTO Meetings and parents meetings. ▪ Promote participation in Girl Scouts 	FRC will: <ul style="list-style-type: none"> ▪ Put up signs and send flyer urging parents to attend Family Reading Night ▪ Provide 4 door prizes (books) for Family Reading night in March ▪ Promote PTO Meetings and parents meetings ▪ Promote participation in Basketball League ▪ Promote participation in Girl Scouts 	FRC will: <ul style="list-style-type: none"> ▪ Host transition meeting for families of 3rd and 4th grade children with IEP, Mental Health and behavior issues ▪ Host “Relative Care Givers” Meeting for relatives rearing students ▪ Host “Parent Only Booth” during Field Day ▪ Promote PTO Meetings and parents meetings ▪ Promote participation in Girl Scouts
The FRC Advisory Council will meet at least quarterly.	The FRC will; <ul style="list-style-type: none"> ▪ Plan and facilitate at least one AC meeting. Minutes will be distributed within 2 weeks and along with attendance lists submitted w/quarterly reports. 	The FRC will: <ul style="list-style-type: none"> Plan and facilitate at least one AC meeting. Minutes will be distributed within 2 weeks and along with attendance lists submitted w/quarterly reports. 	The FRC will: <ul style="list-style-type: none"> Plan and facilitate at least one AC meeting. Minutes will be distributed within 2 weeks and along with attendance lists submitted w/quarterly reports. 	The FRC will: <ul style="list-style-type: none"> Plan and facilitate at least one AC mtg. Minutes will be distributed within 2 weeks and along with attendance lists submitted w/quarterly reports.
The FRC Advisory Council is at least 51% parents or caregivers of children attending the school or school zone residents.	N/A	N/A	N/A	The average percentage of parents or caregivers or school zone residents attending the AC meetings will be at least 51% during this contract year.
At least 70% of parents of at-risk children surveyed will know that the FRC can link parents with services for their children or families.				At least 70% of parents surveyed will report that they know that the FRC can link their children or families to services.

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FRC Advisory Council (AC) action plan activities for 2007-2008.	FRC/AC Member will speak at PTO/Family Night Events to promote parent participation in school conferences and meetings. AC will plan, print and send flyers home promoting participation in school conferences and meetings. AC Partners will host booth to welcome and inform parents. FRC/AC will host information and training session for families of children with IEP, Mental Health and behavior issues. FRC will call all parents invited to special ed meetings, IEP, and school conferences.	FRC/AC Member will speak at PTO/Family Night Events to promote parent participation in school conferences and meetings. AC will plan, print and send flyers home promoting Open House. AC will plan, secure refreshment/door prizes and host FRC Open House during school wide Parent Teacher Conference Day. AC will place signs in building to promote parent participation in school conferences and meetings. AC and partners will secure books and link books to students whose parents have attended scheduled IEP, special ed meetings. FRC/AC will host town hall meeting for families of children with IEP, Mental Health and behavior issues. FRC will call all parents invited to special ed meetings, IEP, and school conferences.	FRC/AC Member will speak at PTO/Family Night Events to promote parent participation in school conferences and meetings. AC will plan, print and send flyers home promoting Family Reading Night. AC will host booth to welcome/inform parents during Family Reading Night. AC and partners will secure books and link books to students whose parents have attended scheduled IEP, special ed meetings. FRC will call all parents invited to special ed meetings, IEP, and school conferences.	FRC/AC Member will speak at PTO/ Family Night Events to promote parent participation in school conferences and meetings. AC will plan, print and sent flyers home reminding parents of the importance of supporting their child's school and thanking them for participating in parent teacher, IEP, and special ed meetings. AC and partners will secure books and link books to students whose parents have attended scheduled IEP, and special ed meetings. FRC will host transition meeting for families of 3 rd and 4 th grade children with IEP, Mental Health and behavior issues. FRC will call all parents invited to special ed meetings, IEP, and school conferences
The FRC will develop an action plan for 2008-2009.	N/A	N/A	The FRC will conduct stock taking activities to assess the effectiveness of the 2007-2008 action plan and define unmet needs for the 2008-2009 action plan.	The FRC will work with the FRC Advisory Council to complete the 2008-2009 action plan.