

MCKISSACK FAMILY RESOURCE CENTER: 2007–2008 ACTION PLAN
PRIORITY OUTCOME: CHILDREN ARE SUCCEEDING IN SCHOOL

FRC Milestone: Who will do what and in what timeframe (which quarter)?	July-Sept. (Qtr. 1) Projections	Oct. –Dec. (Qtr. 2) Projections	Jan-March (Qtr. 3) Projections	April-June (Qtr. 4) Projections
The FRC will inform families about FRC partners' services and the referral process.	The FRC will tell families about FRC and partners' services by providing a calendar of FRC sponsored activities home to parents of students enrolled at McKissack School; and face to face contact at school's Open House.	The FRC will tell families about FRC and partners' services by sending home monthly calendars highlighting programs and services.	The FRC will tell families about FRC and partners' services. Ongoing.	The FRC will tell families about FRC and partners' services. Ongoing
The FRC will engage families in school activities.	The FRC will engage families in school activities by collaborating with the school by co-hosting an open house, and recruit at least 3 members for the PTO as well as the FRC's Advisory Council. Assist FRC partners in beginning their programs for the students and families.	The FRC will engage families in school activities by offering a Parent Leadership Institute; recruit participants for partner programs.	The FRC will engage families in school activities by hosting a PTO Executive Board Meeting to plan spring PTO sponsored activities. Offering a "Read With Me" Day for students, parents and community volunteers.	The FRC will engage families in school activities by recruiting parents to participate in Career Day.
The FRC Advisory Council will meet at least quarterly.	The FRC will plan and facilitate at least one FRC Advisory Council meeting. Minutes will be distributed within 2 weeks. Minutes and attendance lists will be submitted with quarterly reports.	The FRC will plan and facilitate at least one FRC Advisory Council meeting. Minutes will be distributed within 2 weeks. Minutes and attendance lists will be submitted with quarterly reports.	The FRC will plan and facilitate at least one FRC Advisory Council meeting. Minutes will be distributed within 2 weeks. Minutes and attendance lists will be submitted with quarterly reports.	The FRC will plan and facilitate at least one FRC Advisory Council meeting. Minutes will be distributed within 2 weeks. Minutes and attendance lists will be submitted with quarterly reports.
The FRC Advisory Council is at least 51% parents or caregivers of children attending the school or school zone residents.	N/A	N/A	N/A	The average percentage of parents or caregivers or school zone residents attending the FRC Advisory Council was at least 51% during this contract year.

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At least 70% of parents of at-risk children surveyed will know that the FRC can link parents with services for their children or families.	N/A	N/A	N/A	At least 70% of parents surveyed will report that they know that the FRC can link their children or families to services.
FRC Advisory Council (AC) action plan activities for 2007-2008.	(1) The FRC will assist PTO and school personnel with increasing parent participation in school activities. The PTO, FRC staff will recruit parents for membership the first week of school. The FRC will host a coffee & donut membership drive each morning the first week of school recruiting PTO members and AC members. 10% of the parents and student caregivers will be recruited. (2) The FRC will offer students opportunities to connect to the school by providing educational, leadership, social skills and learning experiences. (30% of the students enrolled will participate in partnership programs and FRC services by end of the 4th quarter). (3) The FRC will offer information and referral services to families, students, faculty and staff as-needed.	(1) 10% of parents and caregivers of students enrolled will attend an FRC sponsored activity. (Activities this quarter include FRC Meet and Greet; Ongoing assistance with PTO recruitment; Attending Parent/Teacher conferences). (2) Partner programs will begin enrollment and serving participants. The FRC will coordinate partner schedules to deliver identified services. FRC will provide and coordinate space for program delivery. (3) Ongoing	(1) A minimum of 8 parents will enroll in the Parent Leadership Seminar. At least 3 parents completing the seminar will assume a leadership role in school related activities by end of 4th quarter. (i.e. Acquiring an "Officer" or "committee member position in the PTO, the Metro School's Parent Council, the FRC, or participate in the school's improvement plan). (2) Partner programs and FRC services ongoing. (3) Ongoing. The FRC will host along with the school's Parent Liaison and the PTO a Family Game Night with a focus of the evening being on reading and math. There will be at least 10 families attending Family Fun Night.	(1) Ongoing (2) Ongoing (3) Ongoing The FRC will coordinate a "Read With Me" Day for students grades Pre-K - 4. Parents, caregivers and community volunteers will be invited to participate. The school Guidance Counselor and the FRC staff will coordinate a Career Day for students in grades 5 - 8. The FRC will participate in school's Awards Day recognizing students' academic achievements and those who have participated in FRC sponsored activities during the year.
The FRC will develop an action plan for 2008-2009.	N/A	N/A	The FRC will conduct stock taking to assess effectiveness of 2007-2008 action plan and define unmet needs for the 2008-2009 action plan.	The FRC will work with the FRC Advisory Council to complete the 2008-2009 action plan.